

Christian Schools Inc.
Central Christian School
Board of Trustees

MINUTES
February 6, 2017 – 5:30pm – Library

Board members present: Jerry Horst, Burke Hummel, ~~Susan Miller~~, Michele Patterson, ~~Eric Ramseyer~~,
Darrell Smucker, Michelle Steffen, Karen Steiner, Carl Wiebe

Administrators present: Eugene Miller, Joel Otto, ~~Joyce Taylor~~, Craig Martin

- I. OPENING
 - A. Devotions – Eric Ramseyer, absent
Prayer – Carl Wiebe
 - B. Review of December 5, 2016 meeting minutes
 - ACTION #1 Approve the minutes of meeting #916A December 5, 2016
Jerry Horst / Michelle Steffen / carried
 - C. Approval of Agenda
 - ACTION #2 Approve the agenda
Karen Steiner / Michelle Patterson / carried
- II. UPDATES
 - A. Leadership Reports
 - Physics is approved as an AP course for the 2016-17 year, there are 17 students in class.
Should we create a salary schedule that rewards persons for this kind of work?
 - Motor coach is running very well right now.
 - B. Review of financial statements – Joel
Joel – several questions will be answered at Finance committee
 - C. Board Standing Committee Reports
 - Building and Grounds – Jerry Horst, Daniel Lowe, Art Neuenschwander, Eric Ramseyer,
Karen Steiner, Russell Miller
No report given
 - Development – Susan Miller, Marie Mast, Tony Rohrer, Christina Lowe,
Michelle Patterson
No report given
 - Education – Rhoda Mast, Michelle Steffen, Matt McMullen, Joyce Taylor, Craig Martin
Rhoda is working with teachers on details of the Science Grant
 - Executive – Michelle Steffen, Carl Wiebe, Gene Miller
 - Finance – Anita Fisher, Burke Hummel, Brian Kempf, Darrell Smucker, Joel Otto
No report given
 - Nominating – Michele Patterson, Dottie Hathaway, Craig Mast, Dave Mullet
Judie Nussbaum, Tim Rohrer
Two persons have agreed to serve as Board members beginning Fall 2017

III. OPEN ISSUES

IV. LOOKING AHEAD/KEY DISCUSSION TOPICS

A. 2017-2018 CCS Calendar

No discussion, passed in Action #5

B. Building Committee Report - Karen

Committee is formed and has met, committee includes Jeremy Fry, Karen Steiner and Joyce Taylor.

The next meeting is February 13; Jeremy plans to come with some drawings.

Plans will be reviewed by the Building & Grounds Committee to keep them informed.

Karen will seek input from Board as appropriate.

C. Corporation Membership

Gene reviewed the newest plan for Corporation membership criteria with Board.

This plan includes all current Corporation churches who will be asked to reaffirm their desire to remain a Corporation church, indicated through signing an agreement. Each church will have three Corporation members. New churches can be added, after affirming a commitment to our Core Values as the criteria for membership.

The Constitution Committee will review the new plan and bring a recommendation.

This recommendation will be presented at an extra Corporation Meeting, scheduled for April 24, 2017, where Corporation will be asked to approve the membership plan.

Other potential agenda for this April meeting may include presentation of a Superintendent candidate and presentation of the building project, dependent on Committee readiness for these reports.

The primary Corporation meeting will continue to be held in September.

D. Salary and Tuition discussion

There are no salary increases, most employees will earn the step increase, and the budget will reflect a potential bonus. Action #3

Tuition increases are \$100 a year except for preschool rates. Action #4

E. Business Office credit card

Farmers Bank has asked for more documentation on opening the accounts, which is reflected in Action #6.

F. A Superintendent Job Description was created; this will be discussed during Executive Session.

- V. PROPOSED ACTIONS
- A. ACTION #3 Approve the salary increase recommendations for the 2017-2018 academic year as presented by Finance Committee. No salary increase
Darrell Smucker / Burke Hummel / carried
 - B. ACTION #4 Approve the revised tuition recommendations for the 2017-2018 academic year as presented by Finance Committee
Darrell Smucker / Michelle Patterson / carried
 - C. ACTION #5 Approve the 2017-2018 CCS calendar, including the August 2018 start date
Jerry Horst / Michelle Steffen / carried
 - D. ACTION #6 Approve giving a standing authorization to the Board Treasurer and Business Manager to establish credit card accounts for the school
Michelle Steffen / Jerry Horst/ carried
- VI. NEXT BOARD COMMITTEE MEETING
- A. March 6, 2017, 5:30 p.m.
 - B. Prayer: Eric Ramseyer
- VII. NEXT BOARD MEETING
- A. April 3, 2017, 5:30 p.m.
 - B. Devotions: Susan Miller
- VIII. CLOSING PRAYER/BLESSING – Eric Ramseyer, absent
Carl Wiebe closed with prayer
Adjourned: 6:13 p.m.
- IX. EXECUTIVE SESSION

Doris Risser, recording secretary

Burke Hummel, secretary of Board of Trustees