

**Central Christian School  
Evening Custodian  
Job Description  
July 1, 2021- June 30, 2022**

**Summary:** The evening custodian ensures a safe and clean environment that supports the mission of the school.

**Supervision**

The evening custodian reports directly to the Operations Director in conjunction with the Maintenance Manager.

**Position Description**

The evening custodian works from mid-afternoon until evening five days a week, plus weekend evenings when there are special events. The evening custodian cleans classrooms, halls and restrooms to ensure a safe and clean environment for all students and the wider school community. The evening custodian ensures that the building is secure and locked each evening before departing.

**Expectations**

- Reflect a personal faith in Jesus Christ through lifestyle, church commitments and a commitment to Christian education.
- Be professional and courteous in dealing with students, families, faculty and staff, and the general public.

**Contract Information**

12-month full-time position

Working hours are 2:30pm-10:30pm Monday through Friday from mid-August to the end of May.

From June to mid-August, the hours are 7:30am-4:00pm. Changes may be requested for special events.

**Benefits Information**

- Group Health Insurance Plan
- 403(b) Retirement Plan
- Staff Tuition benefit available

**Responsibilities**

- General cleaning as described in the custodial manual.
- Secure the building and check each exterior door each evening before departing.
- Summer floor refinishing and extensive non-routine cleaning.

**Qualifications**

- Previous experience in cleaning or housekeeping.
- Physical ability to assist in moving classroom furniture.
- Dependable and reliable in work schedule.
- Attentive to details and quality of the work.
- Personal qualities of integrity, credibility, and dedication to the mission of Central Christian School.