# Central Christian School High School English Teacher Job Description August 1, 2022- July 31, 2023

High School teachers are the connecting point between students, their families, and the program of the school. It is important to learn to know each student to be able to meet their academic, social-emotional and spiritual needs. This supports the mission of the school: *To know Christ and to make Him known*.

#### Supervision

The High School English teacher reports to the Principal.

### **Position**

- Teach High School English core subject area and electives as assigned
- Teach the Heart of Central curriculum

#### **Pay Grade**

Salary - commensurate with experience and education level

### **Expectations**

- Reflect an active personal faith in Jesus Christ through lifestyle, church commitments and a commitment to Christian education.
- Be professional and courteous in dealing with students, families, faculty and staff, and the public.
- Affirm the identity, mission, and vision statements, and the foundational documents principles of Central Christian School.

# **Contract Information**

Central Christian School Faculty Position Working hours are 7:30 am - 3:30 pm Salary pay

## Responsibilities

- Teach High School English curriculum
- Teach Heart of Central Curriculum and supervise class activities as needed.
- Communicate with students and parents about grades and assignments to help students be successful.
- Keep grades and class assignments up-to-date in FACTS-RenWeb Gradebook and Google Classroom.
- Create and lead an eight-day High School Mini-Term course.
- Complete written notes of appreciation of students to their families at least once a year.
- Monitor study hall as assigned or needed.
- School Committee participation as requested or assigned as needed.
- Attend chapel as a role model. Take attendance.
- Volunteer two times a year at school activities (athletic gate, ushering, etc.)
- Attend teacher meetings and in-service days
- Other duties as assigned or requested.

### **Qualifications**

- College degree, teaching certificate preferred
- Some teaching experience is helpful, but not required
- Master's Degree for College Credit Plus Instruction is helpful by not required
- Personal qualities of integrity, credibility, and dedication to the mission of Central Christian School.