

**Central Christian School**  
**Part-Time Communications Teacher**  
**Job Description**  
**August 1, 2024 - July 31, 2025**

Central Christian teachers are the connecting point between students, their families, and the program of the school. It is important to learn to know each student to be able to meet their academic, social-emotional and spiritual needs. This supports the mission of the school: *To know Christ and to make Him known.*

**Supervision**

- The Part-Time Communications teacher reports to the Principal.

**Position**

- Teach High School Speech and Communications courses
- The school is open to exploring candidates who may also have certification and coursework in Social Studies
  - Possible Courses: U.S. History, Modern World History, Middle School Social Studies
  - Other possible Course: Career and Financial Literacy
- Possible availability to Teach the Heart of Central curriculum

**Expectations**

- Reflect an active personal faith in Jesus Christ through lifestyle, church commitments and a commitment to Christian education.
- Be professional and courteous in dealing with students, families, faculty and staff, and the general public.
- Affirm the identity, mission, and vision statements, and the foundational documents principles of Central Christian School.

**Agreement Information**

- Part time or full time position for school year (dependent upon teaching responsibilities)
- Working hours are 7:30 am – 3:30 pm (exact hours determined pending the 2024-2025 academic schedule)
- Salary pay

**Responsibilities**

- Teach Speech and Communication course curriculum as assigned.
- Teach Elective or Exploratories courses as assigned.
- Communicate with students and parents about grades and assignments to help students be successful.
- Keep grades and class assignments up-to-date in FACTS Gradebook and Google Classroom.
- Student supervision as scheduled or assigned (ie. study hall, morning, lunch, recess, afternoon, hallway/common areas, or other student supervision as needed)
- School Committee participation as requested or assigned as needed.
- Attend all CCS In-service meetings, all school meetings, and grade level meetings as scheduled.
- Attend Chapel. Take attendance.
- Volunteer two times a year at school activities (athletic gate, ushering, etc.)
- Create and lead an eight-day High School Mini-Term course or a three-day Middle School Mini-Term course
- Other duties as assigned or requested.

**Qualifications**

- College degree, Ohio teaching certificate preferred
- Some teaching experience is helpful, but not required
- Personal qualities of integrity, credibility, and dedication to the mission of Central Christian School.