

Central Christian School
ES Lunch Room Assistant Volunteer
Job Description
2019-2020

CCS Volunteers provide expertise and volunteer hours to support Central's vision "To know Christ and to make him known" through the school's academic and extra-curricular programs

Supervision

Volunteers report to the Elementary Principal or Elementary Administrator.

Position

Assist students with lunch room needs and help with crowd control

Expectations

- Reflect a personal faith in Jesus Christ through lifestyle, church commitments and a commitment to Christian education
- Be professional and courteous in dealing with students, families, faculty and staff, and the general public
- Follow all applicable school policies and procedures as outlined in the Employee Handbook.
- BCI and FBI background check through Tri-County Educational Services required

Time/ Schedule Requirements:

Monitors are needed daily from 10:40-11:20. Preference would be to have each volunteer assist the same day each week.

Responsibilities

- Assist students with condiments, opening containers, microwave use, wiping up spills, etc.
- Circulate among the students, being a positive and helpful presence.
- Encouraging - the use of quiet voices, staying seated and facing forward, and keeping their hands to themselves.
- Dismissing students to use the restroom (one boy and one girl at a time).
- Dismiss students to line up for recess when the supervising teacher is ready.