

**Central Christian School**  
**Head Girls' Varsity Basketball Coach**  
**Job Description**  
**2025-2026**

Varsity coaches are the connecting point between students, their families, and the athletic program of the school. Varsity coaches instruct athletes in the fundamental skills, strategy and physical training necessary for students to find success according to their God given abilities. This supports the vision of the school: *To know Christ and to make Him known.*

**Supervision**

The Central Christian School Head Girls' Varsity Basketball Coach reports directly to the Athletic Director and indirectly to the High School Principal and Superintendent.

**Expectations**

- Reflect an active personal faith in Jesus Christ through lifestyle, church commitments and a commitment to Christian education.
- Be professional and courteous in dealing with students, families, faculty and staff, and the general public.
- Follow all applicable school policies and procedures as outlined in the Employee and Coaching Handbooks.

**Contract Information**

- Supplemental position
- Working hours are as needed to fulfill the coaching requirements and obligations of the team and program.
- Stipend pay

**Responsibilities**

- Oversee the skill, physical and mental development, and preparation of all team members.
- Establish and carry out a practice plan for each day and each week of the season.
- Arrange and oversee strength training through the duration of the season.
- Hold a pre-season parents' meeting and articulate the expectations, goals and important information to players and parents.
- Provide information and correspondence to players, parents and CCS athletic department related to practice, games, or meets.
- Confirm transportation arrangements for games and scrimmages with Athletic Director.
- Complete and send in needed information to the local papers before, during and at the end of the season.
- Provide team rosters to the Athletic Office prior to the start of the season.
- Take responsibility for the distribution and collection of uniform and equipment distribution and collection - keep an inventory of all school items issued to team members.
- Oversee and direct all purchases made by the team or for the team, all purchases must first be cleared by the Athletic Director, High School Principal, and/or Superintendent (per CCS operational financial policy).
- Implement school rules and expectations as they apply to your given sport.

- Represent Central Christian at all games or meets.
- Be present at the Post-season banquet to give out team awards and talk about team members.
- Accumulate and update season stats, records, and postseason forms to submit to the AD at the end of the season.
- Arrange and oversee out of season opportunities for players and program which may include camps, playing opportunities, and speed/strength/quickness training.
- Assist with any field or court prep, tear down and maintenance that is required throughout the course of the season and out of season.
- Ensure that an emergency medical kit and student emergency medical forms are present at all practices and contests; ensure the medical kit is fully equipped and stocked; report needed items to the Athletic Director.
- Attend all CCS coaches meetings requested by the Athletic Director.

#### **Qualifications**

- Personal qualities of integrity, credibility, and dedication to the mission of Central Christian School.
- Basketball specific training and experience related to coaching.
- Basketball head coaching experience is preferred, but not required.
- Completion of State of Ohio Coaching Requirements before beginning the season.
  - a. Pupil Activity Supervisor Validation (PAV) (within the first season)
  - b. Coaches First Aid Course
  - c. CPR Certification
  - d. BCI/FBI Fingerprints
  - e. NFHS Fundamentals of Coaching Education Class (within the first season)
  - f. Concussion Education Course
  - g. Sudden Cardiac Arrest Course
  - H. Van Drivers Certification - (only if desired by coach for transportation purposes)