

**Central Christian School
High School English Teacher
Job Description**

Central Christian teachers are the connecting point between students, their families, and the program of the school. It is important to learn to know each student to be able to meet their academic, social-emotional and spiritual needs. This supports the vision of the school: *To know Christ and to make Him known*. The High School English Teacher will teach sections of English (most likely I, III, and Speech.)

Expectations

- Reflect an active personal faith in Jesus Christ through lifestyle, church commitments and a commitment to Christian education.
- Affirm the identity, mission, and vision statements, and the foundational documents of Central Christian School, abiding by the policies and expectations outlined in the Employee Handbook.
- Demonstrate the personal qualities of integrity, credibility, and the ability to maintain confidentiality.
- Possess appropriate relational skills for working with children and adults in a school setting.
- Be professional and courteous in dealing with students, families, faculty and staff, and the general public.

Agreement Information

- Full-time or Part-Time, school year, salaried position with benefits as listed in the Employee Handbook
- Working hours are 7:30 am – 3:30 pm along with in-service meetings, all school meetings, and grade level meetings as scheduled.
- Participate in Community Service Day and the annual Auction, as well as contribute gate/usher duty for two events per year

Supervision

The High School English Teacher reports to the Principal.

Responsibilities

- Teach assigned courses
- Teach Heart of Central Curriculum and supervise class activities as needed.
- Keep grades and class assignments up-to-date in FACTS-SIS, Gradebook and Google Classroom, communicating with students and parents to help students be successful.
- Create and lead an eight-day High School Mini-Term course.
- Complete written notes of appreciation of students to their families at least once a year.
- Monitor study hall as assigned or needed.
- School Committee participation as requested or assigned as needed.
- Attend chapel as a role model. Take attendance.
- Other duties as assigned or requested.

Qualifications

- College degree, Ohio teaching certificate (preferred)
- Teaching experience (preferred)